

CASWELL COUNTY

BOARD MEETING MINUTES

The Caswell County Department of Social Services Board held its monthly meeting on January 19, 2016 at 9:00 a.m. in the Conference Room of the Caswell County Department of Social Services. In attendance were: Ms. Marylene McCain; Mrs. Ethel Gwynn; Mrs. Ethel Fuller; Mrs. Tammy Paschal, Administrative Assistant and Dianne Moorefield, Secretary to the Board. Absent from the meeting was Mr. Jeremiah Jefferies and Mr. Kenneth Travis.

Mrs. Ethel Fuller led the meeting in the absence of the Chairman and Vice-Chairman, Mr. Jefferies and Mr. Travis. Mrs. Fuller called the meeting to Order at 9:04 a.m. The Agenda for the meeting was approved upon a motion by Mrs. Gwynn and second by Ms. McCain. Minutes of the meeting held December 15, 2015 were approved upon a motion by Ms. McCain and second by Mrs. Gwynn. There was no public address to the Board.

Budget Amendment #6, an additional CP&L allocation of \$898.36 and an increase in Smart Start funding in the amount of \$25,919.00 for a total allocation of \$103,675.00 and a Transfer of Monies from Supportive Services to Work First Transportation in the amount of \$4,000.00 was approved upon a motion by Mrs. Gwynn and second by Ms. McCain.

Board Members were informed that LIEAP funds were exhausted on January 8, 2016. Our allocation was \$131,604.00 and a total of 533 households were approved for assistance. 286 of these households were approved in December during which time only elderly and disable were eligible to apply. 247 applications were processed from January 4th through January 8, 2016 when applications were opened to the general public.

Information was shared with the Board related to the January 7, 2016 state assessment conducted on our CPS and Foster Care programs as part of a legislative mandate for a statewide review of how counties administer these programs. This review was prompted by the state's failure to meet required Federal Outcomes during the last federal review. While we are awaiting a final written response, discussions centered around the use of data management reports and the development of supervisory tools to enhance documentation and case tracking. A Program Development Plan will be developed and the state staff will return in July 2016 to review our accomplishments and provide insight into our preparation for our multi-case review scheduled for January 2017.

Board Members were informed that we were recently notified of two unclaimed bodies. One was a resident of Caswell County and the second was placed in a family care home here by Wake County. State statutes require that the Social Services Department in the county where the body is found assume responsibility for identifying and locating family members and if unable do so after 10 days, DSS becomes responsible for the final arrangements. After days of searching we were able to contact a family member who was willing to claim the body of the Caswell County resident. In the second situation we were finally able to identify and locate family members for the gentleman in the assisted living facility but they subsequently advised that they were unable/unwilling to claim the body. After

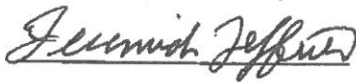
exhaustive efforts DSS had to work with Triad Crematory in Greensboro, NC to facilitate final arrangements for a cost of \$450.00.

All Supervisors attended the Board Meeting and reported on work within their respective units.

The next meeting of the Social Services Board was scheduled for February 16, 2016 at 9:00 a.m. in the Conference Room of the Department of Social Services.

Upon a motion by Mrs. Gwynn and second by Ms. McCain the meeting of the Social Services Board was adjourned at 9:43 a.m.

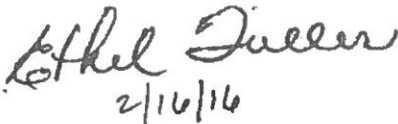
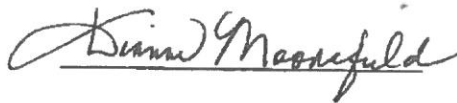
Respectfully Submitted,



Jeremiah Jefferies, Chairman

2/16/2016

Date


2/16/16

Dianne Moorefield, Secretary

2/16/16

Date